

**Professional Development Committee
Marriott West, Richmond Virginia
January 10, 2007
10:30 am**

Members Present:	Members Absent:	OEMS Staff:	Others:
Dr. James Dudley	Linda Johnson-Excused	Gary Brown	Larry W. Snyder, Jr
Nick Klimenko	Jeff Reynolds-Excused	Scott Winston	Marcia Pescitani
Donna Helmick		Michael Berg	Cookie Conrad
Dave Cullen		Warren Short	Pat Pope
Kathy Eubank		Greg Neiman	Heidi Hooker
Holly Frost		Chad Blosser	Helen Nelson
Randy Abernathy		Tim Perkins	
Billy Altman		Beth Singer	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. WELCOME	Meeting Called to Order at 10:35am	
II. INTRODUCTIONS	Members of the Committee, Staff,	
III. APPROVAL OF MINUTES	(Attachment A)	MOTION BY: Dave Cullen To accept the minutes as presented. SECONDED BY: Nick Klimenko VOTE: Unanimous
IV. SPECIAL NOTIFICATION	The committee members expressed their sincere condolences to Jeffrey Reynolds on the sudden death of his wife at the end of December.	
V. REPORTS	A. Officer Reports-None	
	B. Committee Members Reports-None	
	C. Office of EMS-Warren Short	

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	<p>1. Division of Educational Development</p> <p>a. Staff-</p> <p>i. DED Secretary Position is open and the Office is attempting to fill</p> <p>ii. ALS Training Funds Assistant-Position has closed, Interviews are scheduled for January 19th, 2007</p> <p>iii. Test Coordinator Position-The Office is still trying to finalize the position description.</p> <p>2. Regulations</p> <p>Updating the Training Regulations with Michael Berg for submission. Michael Berg advised it is the last piece of the new regulations going towards the NOIRA Process</p>	
	<p>D. ALS Training Specialist-Warren Short (Tom Nevetral had prior commitment)</p> <p>1. NREMT Computer Adaptive Testing (CAT)/Computer Based Testing (CBT)</p> <p>a. Started January 1, 2007</p> <p>b. Working with Registry regarding NREMT-B</p> <p>c. All Accredited Programs should be registered with the Registry</p> <p>d. The Office had a meeting with programs in Virginia to bring them up to speed about the process last year</p> <p>Randy Abernathy asked if there was any move by the Registry to make Regregistration easier or more electronic? Warren responded that the Registry is looking at all aspects but have focused only on CBT/CAT recently.</p> <p>Holly Frost reported that she had heard the Registry was not charging to retake the written exam.</p> <p>Nick Klimenko reported that at a meeting with the Registry last year they are planning to revamp the practical once CBT/CAT is up and running. They are also exploring the possibility to allow current providers to retake the test if they do not complete the CE requirements.</p>	Discussion
	<p>E. BLS Training Specialist-Greg Neiman</p> <p>1. EMS Instructor Updates-Schedule for 2007 is on the web. First Update is in CSEMS on January 27th and the Second is February 10th in PEMS.</p> <p>2. EMS Instructor Institute-Greg has 25 people traveling to Norfolk for the Practical on January 13th. Next Institute is scheduled for February 3-7, 2007. Invitations will be going out next week to those who pass the practical this weekend. The following Institute is in June at Rescue College. Greg has had a poor response from those people who are qualified for the practical.</p> <p>Billy Altman asked where the Office was in providing this content via the Web. Warren responded we are very far along with Train to deliver web CE. Once that is running will consider offering more topics this way.</p>	

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	<p>3. Survey of Providers-Committee members were sent e-mails to preview the Survey via the web. Originally Greg had thought about linking off of the webpage, but doing so would open it to others to go to the survey and possibly skew the data. Changes requested from the last meeting were applied and a couple of questions were added to help clarify the data. Discussion continued on how to improve data collection.</p> <p>Holly Frost asked if we had considered a hard copy at the test sites to maybe increase responses. Greg responded that the ability to compile the data from written surveys may present a problem, and bubble cards would require programming.</p> <p>4. Change in Reimbursement Rates (Attachment B) Letter dated December 1st, 2006 regarding changes in BLS reimbursement rates. Brought the reimbursement in line with the regulations to prevent payment for Category 2 instruction. Issued a new Course Announcement Form to reflect the Changes.</p>	
	<p>F. Funding and Accreditation</p> <ol style="list-style-type: none"> 1. ALSTF/Accreditation Update (See Attachment C) 2. BLS (See above) 3. Sim-Baby Update – The Office has given birth to 28 Newborns. The Sim-babies will be distributed to the accredited sites and include new equipment upgrades to the Sim-man as well. <p>Larry Snyder asked about the Service Contract/Responsibility for replacement/repair. Chad reported that while the Sim-man is owned by the Office, each site signs an equipment loan agreement with the Office that all items will be maintained as received, i.e. new.</p>	
VI. REPORTS OF PILOT PROGRAMS	<p>(Attachment D)</p> <p>A. Prince William County-No Classes since last report</p> <p>B. Roanoke Valley Regional Training Center-Jonathan Blank, 18 took the test prior to last PDC, 12 Passed Initially 3 retook Practical, 3 retook written – 5 have retested and passed, 1 still waiting to retest. Those who failed were identified early in the program as having test-taking problems. Planning another class near the end of February.</p> <p>C. JSRCC – Hanover County-Lt. Larry Snyder, 14 students tested Jan 4, 2007, 14 passed first time, 1 student has yet to test. Hanover High School program does not end until June. Have 6 students in that class.</p> <p>D. TCC - Helen Nelson – TCC Counts students who do not continue but do not drop as failures. Have had to add extra practicals in order to complete all of the competencies. Have 3 classes starting this Semester. Would like to have more interaction between the programs to coordinate scenarios, competency tracking. Most did not take the state exam in December but are planning to do so in January. Most took NREMT-B so they could be eligible to start Paramedic this semester.</p>	<p>Set up Pilot Meeting/Webinar Forward e-mail from Tom Jarman</p> <p>MOTION BY: Nick Klimenko To create an ad-hoc committee with representatives from all of the approved pilot programs, with Staff Support. Billy Altman will Chair from PDC. SECONDED BY: Randy Abernathy VOTE: Unanimous</p>

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VII. AD HOC COMMITTEE REPORTS	<p>A. Intermediate Curriculum Committee-No Report</p> <p>B. BLS Curriculum Committee-Met through Webinar on December 6th, 2006. Assignments were given and will be meeting next week.</p> <p>C. EMS Instructor Credentialing Committee- Meeting this month, making progress.</p> <p>D. BLS Test Committee-meeting in two weeks, making progress.</p> <p>E. BLS Evaluator Committee-meeting in two weeks, making progress.</p>	
VIII. PREVIOUS AGENDA ITEMS	None	
IX. AGENDA ITEMS	<p>A. EMS Council Study – Gary Brown, Director OEMS discussed the purpose behind the study and the scope. One of the issues the company will be studying is identifying the advantages and disadvantages of State OEMS Field Offices vs the current Regional Council system. The Office has no position on that subject. The Office believes the study needs to be thorough, objective, and fair and whatever the results, whatever the research shows, whatever the recommendations that may come forward, they will be looked at in consultation with the EMS Advisory Board to determine what the best thing to do will be., but the Office has no position on that question.(See Attachment E)</p> <p>Tim Perkins discussed the handout and the study. Not everyone will be asked to provide input or an opinion but some will, but those that are should be as honest and forthright with the investigators as you can. Expect results by May 1, 2007, which is somewhat optimistic, but the process has already started.</p> <p>Holly Frost asked if individuals can request to be contacted and Tim and Gary responded that they could. The Office has provided the Study Group with dates and locations of large group meetings coming up in the next few months so they can meet and interact with as many providers as possible. Everyone is encouraged to get involved.</p>	Discussion
X. PUBLIC COMMENT	None	
OTHER DISCUSSION	Warren Short discussed the status of Online CE. The Office is still waiting for VITA to allocate a server. A suggestion was made to invite Dr. Kaplowitz to the next PDC meeting to discuss IT issues facing the Office of EMS.	
XI. MEETING DATES	The next meeting is April 11, 2007	
XII. ADJOURNMENT	Adjournment 12:10PM	